

IQAC, Government Girls P.G. College, Bindki, Fatehpur (U.P.)

Minutes of the 1st IQAC Meeting (Session 2025–26)

Date: 16 July 2025

Time: 12:00 Noon

Venue: Principal's Chamber

Meeting Type: First IQAC Meeting for Academic Session 2025–26

1. Members Present

1. **Dr. (Sapana Pandey)** – Principal & Chairperson
2. **Dr. (Arvind Kumar)** – IQAC Coordinator
3. **Dr. (Dhirendra Chauhan)** – IQAC Member
4. **Dr. (Dr. Priyanka Rani)** – IQAC Member
5. Student Representative
6. External Member (Nominee from Local Community/Industry)

(Attendance sheet attached separately.)

2. Agenda of the Meeting

1. Confirmation of previous action points
2. Discussion on NAAC-related quality initiatives
3. Preparation of Academic Calendar (2025–26)
4. Implementation of NEP-2020 guidelines
5. Promotion of Research, Innovation & Extension Activities
6. Organization of National/International Seminars & Workshops
7. Strengthening ICT-enabled Teaching
8. Student Support & Mentoring System
9. Any other matter with the permission of the Chair

3. Proceedings of the Meeting

The meeting was chaired by the Principal, who welcomed all members and emphasized the importance of quality enhancement and institutional development under the guidance of IQAC.

- The committee discussed strategies for improving academic excellence and maintaining quality benchmarks as per NAAC parameters.
- It was resolved to prepare a structured Academic Calendar ensuring timely completion of syllabus, internal assessments, and co-curricular activities.
- Members discussed effective implementation of NEP-2020, including skill-based courses, value-added programs, and multidisciplinary approach.
- The IQAC resolved to encourage faculty members to publish research papers in reputed journals and apply for research projects.

- It was proposed to organize at least one National/ International Seminar and 01 Workshops during the session 2025–26.
- The committee recommended strengthening ICT facilities, smart classrooms, and digital learning platforms.
- A structured mentoring system for students was approved to enhance academic performance and address personal guidance needs.
- Emphasis was laid on extension activities such as NSS, women empowerment programs, environmental awareness campaigns, and community outreach initiatives.

4. Resolutions Passed

1. Approval of Academic Calendar 2025–26.
2. Formation of Committees for Seminar, Research Promotion, and Cultural Activities.
3. Implementation of student mentoring and feedback system.
4. Organization of quality enhancement programs under IQAC.
5. Regular review meetings to monitor progress.

5. Conclusion

The meeting concluded with a vote of thanks proposed by the IQAC Coordinator. The Chairperson appreciated the valuable suggestions of members and urged everyone to work collaboratively for institutional excellence.



(Signature)

IQAC Coordinator



(Signature)

Principal & Chairperson
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